

## **Landlords Guide:**

Our team of highly experienced and motivated letting agents are firmly committed to providing you with an unparalleled level of service aimed at making the letting experience a more pleasant and fruitful one.

The comprehensive service offered to you by our lettings department includes;

- A complimentary appraisal of your property to include a rental valuation.
- We consult on the best way to present your property to achieve maximum rent, we also have a fully professional maintenance team on hand to help fix or update your property if required.
- We advertise your property on Daft.ie, as the internet will provide the greatest possible exposure for your property. A "To Let" board will also be placed at the front of your property to attract as much attention as possible.
- Our experienced negotiators arrange and conduct all viewings with suitable prospective tenants
- For your own peace of mind we will screen all potential tenants. All tenants must provide references. All references are checked thoroughly and confirmed prior to the signing of lease agreements.
- We collect a security deposit and month's rent in advance on behalf of the landlord.
- We prepare and execute detailed Lease Agreements.
- We take meter readings for electricity and gas (where applicable) and transfer these utilities into the name of the tenant.
- We collect the rent when due and make sure to follow up with tenants if the rent is Late.
- We also carry out regular inspections of the property to ensure that tenants are Keeping to the provisions set out in the lease agreement.